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| To: | [steven.adams@justice.qld.gov.au](mailto:steven.adams@justice.qld.gov.au) |
| cc: | [dc-pelistmanager@justice.qld.gov.au](mailto:dc-pelistmanager@justice.qld.gov.au) |
| File No: |  |
| Name of active parties: |  |
| Current and proposed review date: |  |
| Is the proceeding less than 12 months old since the appeal/application was filed: |  |
| Does the proposed adjournment exceed 1 month: |  |
| Is the review listed before a specific judge or being case managed by a judge: |  |
| Is the review a pre-callover or callover review: |  |
| Number of times the review date has been adjourned by the ADR Registrar since the proceeding was filed: |  |
| Reason for adjournment: |  |
| If the request is communicated by a party on behalf of the active parties, it must:   * State that all active parties join in the request; and * Include a copy of written evidence of the consent of all other active parties |  |

**Template to request for adjournment on the papers**

***(Note: This form is to be used for Planning & Environment Court matters only)***