Childrens Court of Queensland

Form 23

*Childrens Court Act 1992*

*Childrens Court Rules 2016*, r 93

|  |  |
| --- | --- |
| Registry: | Click here to enter text. |
| Number: | Click here to enter text. |

**REQUEST FOR SUBPOENA**

**Child**

|  |  |
| --- | --- |
| Name |  |

**Applicant**

|  |  |
| --- | --- |
| Name |  |

**First respondent**

|  |  |
| --- | --- |
| Name |  |

**Second respondent (delete if not applicable)**

*Delete the below box if there is only one respondent. Add additional boxes if there are more than two respondents.*

|  |  |
| --- | --- |
| Name |  |

**Additional participants (delete if not applicable)**

*Sometimes additional people are included in a child protection proceeding as though they are a party (e.g.: a separate representative appointed for a child in a child protection proceeding under section 110 of the Child Protection Act). Put those people’s details here. Also, if you are serving a person’s guardian because the guardian has filed a notice of address for service under rule 23, put the guardian’s details here.*

*Add additional boxes if there is more than one additional participant in this proceeding. Delete this box if there are no additional participants in this proceeding.*

|  |  |
| --- | --- |
| Name |  |
| Role in proceeding | (e.g.: separate representative, guardian for Ms Jones.) |

**REQUEST**

To: The Registrar of the Childrens Court at (*insert place*)

I request the issue of a subpoena directed to *name of person* in the form attached.

*Note: you may only name one person in this request for subpoena. If you want to request a subpoena more than one person, you must fill in one form 23 request for subpoena and one form 24 subpoena for each person.*

Signed:

Dated:

**You must attach a form 24 ‘subpoena’ to this request for subpoena**

*You must complete a form 24 ‘subpoena’ and attach it to this request. The subpoena explains what you want the subpoena recipient to do (e.g.: you might want the subpoena recipient to attend court to give evidence, or produce a document to the court). The subpoena will also tell the subpoena recipient the date by which they must comply with the subpoena.*

*The form 24 ‘subpoena’ must be attached to this form and both must be filed in the court.*

**Details of person requesting subpoena**

|  |  |
| --- | --- |
| Full name |  |
| Role in proceeding  (e.g.: ‘separate representative’, ‘party’, ‘public guardian’) |  |
| Contact person / lawyer | (e.g.: the contact person may be the name of a lawyer representing the person filing this form) |
| Postal address |  |
| Phone |  |
| Fax *(optional)* |  |
| Email *(optional)* |  |