

# LAND COURT ASSOCIATES' PROTOCOL

## Land Court Associates' Protocol

### GENERAL PRINCIPLES GOVERNING APPOINTMENT

In selecting a person for appointment as an Associate, effect must be given to the general principles governing public employment such as appointment on merit, equal opportunity and the avoidance of nepotism.

Save in exceptional circumstances (as, for example, for a brief period during a temporary vacancy in the office), the Associate selected by the Member must have completed a law degree or be well advanced in studies towards such a degree at the time of commencing duties and will not be a member of the Member's own family.

Family members are not disqualified from appointment as an Associate of another Member. However, a Member considering such an appointment should decide to make it only where it is demonstrable that the candidate is amply qualified, such as being an honours graduate or on track for honours.

### APPLICATIONS FOR THE POSITION OF ASSOCIATE

The President's Executive Assistant will annually call for applications for the position of Land Court Associates. This will be done by publication on the Land Court's website. Letters will also be sent to University Law Schools, PLT providers, the Queensland Law Society and the Bar Association of Queensland.

Application form, duty statement and protocol for Land Court Associates will be available on the Land Court's website.

Applications for a position as a Land Court Associate may be submitted by email or post to the President's Executive Assistant.

### SELECTION OF ASSOCIATE

A short list of prospective appointees will be interviewed by the Member. The Member may have another person, such as their associate present at the interview.

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The Member will notify the President's Executive Assistant of the person to be recommended to the President for appointment as that Member's associate. The President's Executive Assistant will then process the recommendation through the President.

## DURATION OF APPOINTMENT

In most cases, appointments will be made for a term of one year.

The appointment of an Associate may be terminated by the President on the recommendation of a Member. An Associate's appointment may also be terminated by the President accepting the Associate's resignation, or for other good reason.

## POSITION OF ASSOCIATE DURING MEMBER'S ABSENCE

During the Member's absence on leave the associate's time at work will be fully and efficiently occupied. The Associate's work will be supervised by another Member designated for the purpose by the absent Member.