

SUBSTITUTED SERVICE ORDER

Court: <Court Type>

Place: <Court Location>

Aggrieved: <Aggrieved>

Respondent: <Respondent>

Applicant: <Name>

If relevant - Initiating document: Application filed (date)

THE ORDER OF THE COURT IS THAT:

1. Personal service on the respondent of the *name of document* made/filed in the (Court) Magistrates Court on (date) is not required.
2. Instead of personal service, the *name of document* may be served by giving that document together with a copy of the Substituted Service Order to the Respondent by: *delete if service method/s not applicable*
 - Posting a copy of both documents to the Respondent at “address”.
 - Emailing a copy of both documents to the Respondent at “email address”.
 - Sending a copy of both documents to the Respondent in a text message to “phone number”.
 - *Serving the document in another way [state method]*.
3. The *name of document* is taken to have been served on the Respondent.....days after both documents have been given to the Respondent in accordance with Order 2 when [*in the happening of a stated event or at the end of a stated time*].

Magistrate/Judicial Registrar/Clerk of the Court/Proper Officer

Date: <Order Date>

SUBSTITUTED SERVICE ORDER	Name:
Filed on Behalf of (insert name):	Address for Service:
<i>Domestic and Family Violence Protection Act 2012.</i>	Phone No**:
Section 184A	Email address*:

***leave blank if you do not want this information to be given to the other party*