

Court of Appeal – Criminal case management process



1. Application/Appeal is filed.

Applications for leave to proceed, or Applications for extension of time to proceed, may be listed in Court on a day before the Appeal hearing. If so, an Appeal Record Book may not be available. Registry staff will advise of the appropriate process to follow.



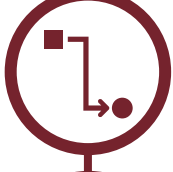
2. Transcripts are ordered by the Court of Appeal registry.



3. Appeal Record Book is produced by the Court of Appeal registry.



4. If the defendant is unrepresented, merit assessment is conducted by Legal Aid Queensland.



5. Callover is conducted, in court or administratively, to allocate hearing date/s. Proceeding may be listed for review before the hearing.

Registry staff will advise about callover or review process.



6. Once hearing date/s are allocated, the timetable is issued by the registry.

- 28 days prior to hearing, Appellant lodges Outline and List of Authorities (Part A and Part B).
- 14 days prior to hearing, Respondent lodges Outline and List of Authorities (Part A and Part B).
- 2 days prior to hearing, each party lodges copies of Authorities (Part A).

Do not provide Part A authorities, reported in the *Commonwealth Law Reports* or *Queensland Reports* or of legislation contained in *Carter's Criminal Law of Queensland* (looseleaf service) volumes 1-3.



7. Proceeding is heard in the Court of Appeal.



8. Judgment is delivered, either on the day of the hearing or on a future date.

Judgments are published on Supreme Court Library website, unless the court orders to the contrary or restriction is imposed by legislation. Appellant/applicant may abandon appeal/application by filing Form 30 Notice of Abandonment of Appeal or Application.