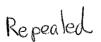
PRACTICE DIRECTION NO. 1 OF 1996

PROOF OF SERVICE - DOCUMENT SERVED

- I The purpose of this Practice Direction is:
 - to avoid inconvenience to practitioners and the court; and to reduce costs in time and paper usage;- and to reduce legal costs.
- 2. While Rule 82 permits an affidavit of service to exhibit the document served, the established practice has been to require a copy of the document served to be exhibited to the affidavit of service.
- 3. Proof of service of a plaint. Any other originating process or any document which has not been filed in the registry will continue to be proved by exhibiting the document served to the affidavit of service.
- 4. Proof of service of any other document may be effected by referring in the affidavit of service to the document served in short form, and by a sufficient description to identify it (e,g. affidavit of 'DEF' and six exhibits filed 24 January 1996),
- 5. Practitioners must provide accurate filing dates when proving service in the manner described in paragraph 4.
- 6. An affidavit of service of a document (other than of a plaint or other originating process or of any document which has not been filed in the registry) may read,-
 - "I did on (10 June) 19 , at (2 John Street, Oxley, Brisbane) in the State of (Queensland) serve (ABC) with,-
 - (a) a copy of the (application) filed (6 June) 19, and
 - (b) a copy of the four page affidavit of (<u>DEF</u>) together with its six exhibits all filed (6 June) 19; and
 - (c) a copy of (a letter, notice etc) dated (I January 1996) now produced and shown to me and marked "A'
 - by (set out manner and mode of service) etc."



CHIEF JUDGE OF DISTRICT COURTS