

Childrens Court of Queensland

Form 23  
Childrens Court Act 1992  
Childrens Court Rules 2016, r 93

Registry:  
Number:

**REQUEST FOR SUBPOENA**

**Child**

Name

**Applicant**

Name

**First respondent**

Name

**Second respondent (delete if not applicable)**

Delete the below box if there is only one respondent. Add additional boxes if there are more than two respondents.

Name

**Additional participants (delete if not applicable)**

Sometimes additional people are included in a child protection proceeding as though they are a party (e.g.: a separate representative appointed for a child in a child protection proceeding under section 110 of the Child Protection Act). Put those people's details here. Also, if you are serving a person's guardian because the guardian has filed a notice of address for service under rule 23, put the guardian's details here.

Add additional boxes if there is more than one additional participant in this proceeding. Delete this box if there are no additional participants in this proceeding.

Name

Role in proceeding

(e.g.: separate representative, guardian for Ms Jones.)

**REQUEST**

To: The Registrar of the Childrens Court at (*insert place*)

I request the issue of a subpoena directed to *name of person* in the form attached.

*Note: you may only name one person in this request for subpoena. If you want to request a subpoena more than one person, you must fill in one form 23 request for subpoena and one form 24 subpoena for each person.*

Signed:

Dated:

**You must attach a form 24 'subpoena' to this request for subpoena**

*You must complete a form 24 'subpoena' and attach it to this request. The subpoena explains what you want the subpoena recipient to do (e.g.: you might want the subpoena recipient to attend court to give evidence, or produce a document to the court). The subpoena will also tell the subpoena recipient the date by which they must comply with the subpoena.*

The form 24 'subpoena' must be attached to this form and both must be filed in the court.

### Details of person requesting subpoena

Full name	
Role in proceeding (e.g.: 'separate representative', 'party', 'public guardian')	
Contact person / lawyer	(e.g.: the contact person may be the name of a lawyer representing the person filing this form)
Postal address	
Phone	
Fax <i>(optional)</i>	
Email <i>(optional)</i>	