

## QLD INTERMEDIARY SCHEME

### 5 REMUNERATION

5.1 Panel members engaged via this Scheme will be remunerated at the rates outlined in clause below. These rates are fixed for the life of the Scheme.

5.2 The rates applicable are:

Activity	Payment	Maximum payment (ex-GST)
<b>Provision of services</b>		
• Witness assessment	\$200/hr	\$400
• Attendance at police interview	\$200/hr	\$1200
• Viewing a police interview	\$200/hr	\$1200
• Attendance at directions hearing	\$200/hr	\$800
• Attendance at evidence hearing	\$200/hr	\$1200/day
• Attendance at trial	\$200/hr	\$1200/day
• Other (e.g. Attendance at police station to assist a witness in reviewing their typed witness statement)	\$200/hr	\$1200
• Prepare written preliminary report for Qld Police (maximum 2 hours)	\$200/hr	\$400
<b>Court Report</b>	\$800/report	\$800
<b>Travel Reimbursement</b>	<a href="#">Per PSC directive</a> or through ATO (Australian Tax Office)	
<b>Cancellation fees</b>		
• Cancellation made within 24 hours of a scheduled police interview or witness assessment	\$200	\$200
• Cancellation made within 24 hours of a scheduled directions hearings	\$200	\$200
• Cancellation made within 24 hours of a scheduled court day where a witness gives evidence	\$400	\$400

5.3 Should there be any requirement for work to be undertaken outside of the above, this is to be negotiated with Queensland Intermediary Scheme (QIS) prior to accepting the referral or as soon as possible once identified and may require submission of a written quote.

5.4 CSQ may also request a quote on a lump sum, fixed price, maximum fee or other basis from a panel member with respect to long or complex engagements.

5.5 The rates are exclusive of GST.

5.6 The method of payment shall be against a tax invoice and an ABN.

5.7 The rates include all costs of the panel member including subsistence and travel costs to and within the geographical area of nominated work.

5.8 Should a panel member be engaged outside their selected geographical area, subsistence and travel expenses outside the Brisbane or Cairns metropolitan areas are to be charged at actual cost or at the rates specified under the Domestic travelling and relieving expenses directive ([Directive 01/23](#)), whichever is the lesser. All charges must be approved by CSQ in advance of the expense being incurred.

5.9 Additional charges for printing, copying or paper will not be accepted.