CMEE ROLES AND RESPONSIBILITIES

CMEE Roles and Responsibilities

Lawyers

Prepare joint brief of instructions for the experts

Resolve evidentiary problems which may impact the JER

Prepare list of issues

Discuss any issues regarding disclosure or the sequencing of expert reports

Experts

Meet to constructively discuss issues

Prepare JER based on joint brief of instructions

Communicate with CMEE
Convenor when encountering
difficulties finalising JER (e.g. when
a brief is unclear, or where more
information is required)

CMEE Convenor

With CMEE

Convenor only

Convenes case management conferences and meetings of experts

Facilitates communication between lawyers and experts when in the meeting process

Prepares updates for the President and/or list manager

Refers disputes to the President

CMEE Report

President/List Manager

Allocates Court dates after considering
Convenor's recommendations
(President only): makes directions where there is
an issue which cannot be resolved