



ADR Form 01 | Request for ADR Convenor

REQUEST FOR ADR CONVENOR

SECTION 1 – APPLICANT DETAILS

Name of applicant(s):

Address of applicant(s) for correspondence (postal address):

Suburb:	State:	Postcode:
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Contact number(s) of applicant(s):

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Email address of applicant(s):

Are you 'Self-Represented'?

- ☐ Yes (go to Section 3)
☐ No (go to Section 2)

SECTION 2 – APPLICANT REPRESENTATION DETAILS

Name of representative:

Representative company name:

Address of representative company:

Suburb:	State:	Postcode:
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Contact number(s) of representative:

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Email address of representative:



SECTION 3 – RESPONDENT DETAILS & REPRESENTATION

Does this matter involve more than two parties?

☐ Yes

☐ No

If 'Yes', please provide each of the party's information as indicated below, as an attachment to this form.

Name of respondent:

Address of respondent(s):

Suburb:	State:	Postcode:
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Contact number(s) of respondent:

Email address of respondent:

Are you 'Self-Represented'?

☐ Yes (advise Representation details below)

☐ No

Name of representative:

Responding representative company name:

Address of responding representative company:

Suburb:	State:	Postcode:
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Contact number(s) of responding representative:

Email address of responding representative:



SECTION 4 – DISPUTE INFORMATION

Please indicate the category which best describes the nature of your dispute:

- | | | |
|--|---------------------------------------|--|
| <input type="checkbox"/> Land Valuation | <input type="checkbox"/> Land Access | <input type="checkbox"/> Rating Categorisation |
| <input type="checkbox"/> Land Acquisition | <input type="checkbox"/> Compensation | <input type="checkbox"/> Mining / Environmental Objections |
| <input type="checkbox"/> Other (please specify below): | | |

Please summarise the nature of your dispute:

(if insufficient space, please attach additional numbered sheets as part of this form)

Choice of ADR Process:

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Mediation | <input type="checkbox"/> Case Appraisal
<i>(Note: Case Appraisal only available for land access disputes and before an application is made to the Land Court to determine a conduct and compensation agreement)</i> |
|------------------------------------|---|

Have the parties mutually agreed to a Convenor?

- ☐ No (Please go to Section 5)
- ☐ Yes (Enter the name of the Convenor below and have the respondent(s) sign to indicate their agreement)

Name of agreed Convenor:

(for a full list of available Convenors on the ADR panel please see the [Land Court's website](#))

Signature of respondent(s):

(if multiple signatures are required, please include on separate numbered sheet(s) as an attachment to this form)

<div>X</div> <div></div>	<div><i>(please enter name of signatory)</i></div> <div><i>(please select date of signing)</i></div>
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SECTION 5 – PREFERENCES

Please complete this section to assist the Principal Registrar in nominating a Convenor:

My three preferences for a Convenor are (ordered one to three, with one being the highest):

(for a full list of available Convenors on the ADR panel please see the [Land Court's website](#))

- 1.
- 2.
- 3.

The Principal registrar will nominate a Convenor if the parties cannot agree, taking into account matters such as the nature of the dispute, location, availability and preference for Convenors, and any other relevant considerations.

Please enter any other relevant considerations: *(i.e. cost, expertise etc.)*

(if insufficient space, please attach additional numbered sheets as part of this form)

Please indicate your preference or latest date you would like the ADR Process to be conducted:

- | | | |
|---|--|---|
| <input type="checkbox"/> Within 7 days | <input type="checkbox"/> Within 2 weeks | <input type="checkbox"/> Within 30 days |
| <input type="checkbox"/> Later than 30 days | <input type="checkbox"/> Specific date <i>(please specify)</i> | |

SECTION 6 – DECLARATION

☐ I / We have given a copy of this form to the responding parties and I/we have informed them that they need to advise the Principal Registrar of their preference for a Convenor and any other relevant factors for consideration within seven (7) days of receiving this form.

☐ I / We have read and understood the Privacy Statement below.

Privacy Statement

The Land Court and Tribunal Registry (which forms part of the Department of Justice and Attorney-General) is collecting information provided on and with this form to assess the suitability of the matter for dispute resolution services.

Please ensure that the personal information you provide on this form is true and correct, including the information you provide about other parties.

Any information you provide will only be used by the Registry for the purpose for which it was provided. For more information about how DJAG manages personal information please refer to DJAG's [Privacy Guide](#).



SECTION 7 – DECLARATION SIGNATURE

Signature of applicant(s):

(if multiple signatures are required, please include on separate numbered sheet(s) as an attachment to this form)

X

(please enter name of signatory)

(please select date of signing)

SECTION 8 – PROCEDURE FOR FILING

You or your representative must file this **ADR Form 01** in the Land Court. The form may be submitted via email to: ADRPANEL.Landcourt@justice.qld.gov.au , or printed and a hardcopy submitted either:

In Person:

Land Court Registry
Level 8
363 George Street
BRISBANE QLD 4000

By Post:

The Registrar
Land Court Registry
GPO Box 5266
BRISBANE QLD 4001

By Fax:

The Registrar
Land Court Registry
(07) 3738 7434