



File No:

ADR Form 07 | CMEE Convenor Report

CMEE CONVENOR REPORT

File Number:

(As per Originating Process)

AND

Respondent: (As per Originating Process)

I, (insert name of Convenor)

certify that:

1. The following person(s) attended the case management conference and / or meeting of experts held on: (date)

(insert names and roles of all persons who attended below)

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2. I am providing this report following the CMEE because: (tick as applicable)

☐ I have made directions by consent and they are on the Court file.

Refer directions order dated: (date)

☐ The CMEE may not conclude in time for the hearing to proceed on the dates listed or reserved in the Court calendar: (provide details)

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☐ The following issue(s) has arisen in the CMEE and the parties do not agree how to resolve or manage the issue(s): (provide details)

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☐ **The parties request that I report to you as follows:** *(provide details)*

3. I confirm I have:

- ☐ **Advised the parties I intend to make this report**
- ☐ **Provided the parties with a draft report**
- ☐ **Heard from the parties before finalising the report**

Additional pages:

(number of sheets attached, if any)

☐ **I have read and understood the Privacy Statement below.**

Privacy Statement

The Land Court and Tribunal Registry (which forms part of the Department of Justice and Attorney-General) is collecting information provided on and with this form to assess the suitability of the matter for the dispute resolution services.

Please ensure that the personal information you provide on this form is true and correct, including the information you provide about other parties.

Any information you provide will only be used by the Registry for the purpose for which it was provided. For more information about how DJAG manages personal information please refer to DJAG's [Privacy Guide](#).



SIGNATURE

Name of signatory:

X

(please select date of signing)

PROCEDURE FOR FILLING

This **ADR Form 07** must be filed in the Land Court. The Form may be submitted via email to:
Landcourt@justice.qld.gov.au , or:

In Person:
Land Court Registry
Level 8
363 George Street
BRISBANE QLD 4000

By Post:
The Registrar
Land Court Registry
GPO Box 5266
BRISBANE QLD 4001

By Fax:
The Registrar
Land Court
(07) 3738 7434